

Metuchen Public Library

480 Middlesex Avenue
Metuchen, NJ 08840
732-632-8526

FINES AND FEES POLICY

Fines for overdue materials begin on the day after library materials are due and are accumulated until materials are returned. This includes the day of return, but excludes any day or partial day that the Library is closed. Items returned in the book drop are assumed to have been returned on the date of the prior business day. Fines will accrue up to but not beyond the cost of the item.

Fines and fees may be paid by cash or check. A block will be placed on the patron's borrowing ability if their total fines reach \$5.00 or over. All fines must be paid before patrons re-register for borrowing privileges.

FINES AND FEES SCHEDULE:

Overdue Fines

DVDs and Videos - \$1.00 per item per day with a maximum fine of \$10.00/item

Music CDs - \$0.20 per item per day with a maximum fine of \$5.00/item

New Adult books - \$0.30 per item per day with a maximum fine of \$10.00/item

Juvenile/Parenting Collection - \$0.10 per item per day with a maximum fine of \$5.00/item

All Other items - \$0.20 per item per day with a maximum fine of \$5.00/item

Interlibrary Loans (outside LMXAC) - \$0.50 per item per day, no maximum

Lost & Damaged Materials

Replacement cost of the item plus a \$5.00 processing fee. If the item is found, the replacement fee less the maximum fine and processing fee is refundable within 6 months of payment with original receipt.

Replacement CD (Audio Book) - \$10 per CD

Damaged AV Case - \$3.00

Interlibrary Loan

Out of State Postage - \$3.50

Hold Items – Metuchen Residents: FREE; non-Metuchen Residents: \$0.25 per item

Overdue Fines (items from outside LMXAC) - \$0.50 per item per day, no maximum

Other Fees

Feature Films - Metuchen Residents: FREE; non-Metuchen Residents: \$1.00 per loan period

Replacement Library Card - \$3.00

Resident Library Card - FREE with proof of residency within Metuchen Borough

Non-Resident Library Card – FREE with proof of employment within Metuchen Borough

Other Non-Resident Library Card - \$75 per year

Black & White Photocopies and/or Computer Printouts - \$0.20 per page

Color Photocopies and/or Computer Printouts - \$0.50 per page

FAX - \$1.00 per page (national); \$2.50 per page (international)

Scanning – self-service: FREE

Wireless Printing – same as computer printouts

Re-affirmed – May 26, 1977

Revised and Expanded 2/12/1992

Revised and Expanded, 1st /Reading 1/14/2014

2nd Reading and adopted 2/11/2014

Revised and Expanded 9/9/2014

Revised and Expanded 6/9/2015